



**COLORADO**  
Department of  
Transportation

# DESIGN BULLETIN

Division of Project Support  
Project Development Branch  
Design Program

Coming Soon- New Form 463  
2018 Number 1, Page 1 of 1  
Date: May 2, 2018

## New Form 463 "Go-Live" June 4<sup>th</sup>

The FHWA controlling criteria for design changed from 13 to 10 in mid-2016. Outreach to the regions via the Project Delivery Advisory Committee (PDAC) regarding Form 463 redesign began in early 2017. The new Form 463 currently in SAP production, obtained PDAC approval in February. Beyond clearly delineating changes to the controlling criteria, highlights of the new Form 463 coming soon include:

- A more comprehensive listing (not intended as an exhaustive design checklist) of the most critical design criteria on Page 2 of 2 (now 11X17) including a column for "Design Criteria Reference and Notes". A link to a sample completed "Design Criteria" section is provided below that includes reference details on many of the most commonly used sections of our design references.
- More automated fields pulling data from other sources eliminating duplicative data entry.
- Pull down menu in the "Project Under:" field that triggers a reduction in data entry requirements for 3R and Asset Management projects. The expanded design criteria considerations apply to projects in the "4R & Other" categories.
- Reflects other changes to the CDOT project development process offering, for example, a field for the TSM&O Evaluation Completion Date.
- Offers an "Old Form 463" button enabling users to view/print the previous 463 version for projects with 463s completed prior to June 4<sup>th</sup>.

The current Form 463 functionality will remain unchanged in SAP until June 4<sup>th</sup>. A second and final notification will be distributed mid-May given this transaction's important role in the project development process. While a variety of stakeholders provided input into the new form, it is understood that additional input may be prompted by this notification. Given the sensitive stage of the current SAP production process, recurring comments received on the new form will be considered for implementation post "Go-Live". Please contact [jerome.estes@state.co.us](mailto:jerome.estes@state.co.us) for support.

### Resources:

(Please copy & paste links into Chrome or IE if hyperlink issues are encountered.)

New Form 463-

[https://drive.google.com/open?id=1z0uDqre7WrmeJaPSLM3RtkrMQ\\_kEyJ1R](https://drive.google.com/open?id=1z0uDqre7WrmeJaPSLM3RtkrMQ_kEyJ1R)

New Form 463 [Sample Populated Design Criteria Section]-

[https://drive.google.com/open?id=1dGESc1MRKkBuezLfmUjF9l\\_DcifCKcW](https://drive.google.com/open?id=1dGESc1MRKkBuezLfmUjF9l_DcifCKcW)